



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

YMCA OF METROPOLITAN DENVER 2017 SUMMER DAY CAMP REGISTRATION PROCESS

PLEASE NOTE: THE REGISTRATION PROCESS IS DONE COMPLETELY ONLINE.

You will complete all required paperwork online. Please follow these directions to register and allow yourself at least **30 minutes** to complete the registration process:

1. Visit www.DenverYMCA.org/camps to navigate to your local camp.
2. Find your camp location and click on the register button
3. Select the week(s) that you would like to register for.
4. Press the register button
5. You will be prompted to login.

If you remember your login, select **"SIGN IN"** and proceed to step 6.

If you have registered for programs/camp in the past, but you haven't set up your online account OR if you have forgotten your login/password, select the **"FIND ACCOUNT"** option to enable your online account.

You will then be prompted to search for your account using your child's last name, birthdate and zip code to find your online account.

FIRST TIME WITH THE DENVER Y. Select **"SIGN UP"** and proceed to create an online account

If you are having difficulties with your account, please call 720 524 2792, Mon.-Fri. 8 a.m.-5 p.m.

6. You will be directed to the camp paperwork page where you will be required to have information regarding physicians, medical, emergency contact and other info. **PLEASE NOTE:** Licensing requires every field to be completed if a field is not applicable, use 'n/a' or '0' for phone numbers.

7. DEPOSIT & REGISTRATION FEE Enter a \$25 deposit for each session your child will attend, and a one-time \$35 registration fee per child. Total all deposits along with the registration fee, and provide one payment for that amount, prior to attending. You will have to go through this process for each child you are registering. **Weekly deposits are non-refundable and non-transferable.**

PAYMENT OPTIONS TO RESERVE YOUR SPACE

NOTE: Full payment is due two weeks before the start of each week. If your payment is not received by the appropriate due date, your reservation and deposit for that session, and all remaining weeks, will be forfeited.

a. Online: visit www.denverymca.org/camps to get started

b. Walk-in assistance for CCAP and approved scholarship families. Bring in your CCAP letter of authorization or scholarship approval letter. The Y will register you and can assist you in setting up your online account. Walk-ins only accepted at the Schlessman Family YMCA (2625 S. Colorado Blvd., Denver 80222) or Susan M. Duncan YMCA (6350 Eldridge St., Arvada, CO).

Please be prepared to spend 30 minutes to complete registration.

c. Bank Drafts. Call 720 524 2792 to get information to enroll in electronic funds transfer. This will ensure that you don't miss a camp payment.

PAYMENT SCHEDULE

FOR FOLLOWING WEEKS OF CAMP:

May 30-June 2	DUE- May 16
June 5-9	DUE- May 22
June 12-16	DUE- May 29
June 19-23	DUE- June 5
June 26-30	DUE- June 12
July 3-7	DUE- June 19
July 10-14	DUE- June 26
July 17-21	DUE- July 3
July 24-28	DUE- July 10
July 31-August 4	DUE- July 17
August 7-11	DUE- July 24
August 14-18	DUE- July 31

REFUNDS

If you cancel your registration for any session, we require written notice to the Day Camp Director **two weeks** prior to the start of that session. Refunds will be given for payment, less original deposit amount. **Registration fees are non-refundable.**

ALL CAMP LOCATIONS ARE CLOSED ON TUESDAY, JULY 4, 2017

Question? Call 720 524 2792, Mon. - Fri., 7 am - 6:00 pm.